

**THE OCOTILLO COMMUNITY ASSOCIATION**  
3930 S. ALMA SCHOOL ROAD, SUITE 10, CHANDLER, AZ 85248  
(480) 704-2900 (480) 704-2905  
[www.oqa-az.com](http://www.oqa-az.com)

Dear Member:

One of the many benefits of living in a Master Planned Community like Ocotillo is architectural control to promote the harmonious relationship among structures, vegetation, topography and overall design of the community. In accordance with Article IV, section 2(a) of the Declaration of Covenants, Conditions, Restrictions, Assessments, Charges, Servitudes, Liens, Reservations and Easements (CC&R's):

*"No improvements, alterations, repairs, excavation, grading, landscaping or other work which in any way alters the exterior appearance of any property within Ocotillo, or the improvements located thereon, from its natural or improved state ... shall be made or done without the prior approval of the Design Review Board. No building, fence, wall, residence or other structure shall be commenced, erected, maintained, improved, altered, or made without the prior written approval of the Design Review Board."*

To obtain approval, submit the attached form to the Association. Please note that accurate, to scale drawings of the proposed structure, modification or improvement must be attached to this form indicating Lot dimensions, the location and dimensions of the structure or modification and the distances from all perimeter walls. A building permit from the City of Chandler (the "City") is generally required for, but not limited to, pools, spas, ramadas, stone applications, room additions, patio covers or similar structures. It is the Member's responsibility to acquire all required City permits prior to construction. To avoid design changes and delays, it is strongly recommended conceptual design approval be received from the Ocotillo Design Review Board (ODRB) prior to submittal to the City. Please be advised, the ODRB may take up to 30 days after receipt to forward a written decision.

Your cooperation in submitting for approval prior to installation is greatly appreciated. Please refer to the schedule on Page 23 for the appropriate fee to be included with your submittal. Should you have any questions regarding the design review process or specific questions regarding your submittal, please feel free to contact the Association at the above number.

*Sincerely,*

*The Ocotillo Community Association*



**LANDSCAPE / ARCHITECTURAL SUBMITTAL FORM**

**THE OCOTILLO COMMUNITY ASSOCIATION • 3930 S. ALMA SCHOOL ROAD, SUITE 10, CHANDLER, AZ 85248**

**TEL (480) 704-2900 • FAX (480) 704-2905 • WWW.OCA-AZ.COM**

TYPE OF SUBMITTAL:  NEW  RESUBMITTAL

DATE: \_\_\_\_\_

SUBDIVISION: \_\_\_\_\_

UNIT I.D. & LOT #: \_\_\_\_\_

VIEW LOT  NON-VIEW LOT

- ALL DRAWINGS MUST BE TO SCALE.
- INCLUDE ONE COPY OF ALL DRAWINGS (B&W OR BLUELINE ONLY, DRAWINGS WITH COLORING CANNOT BE ACCEPTED).
- THE ASSOCIATION MAY TAKE UP TO 30 DAYS AFTER RECEIPT TO FORWARD A DECISION.
- APPROVALS ARE VALID FOR 90 DAYS AND ALL WORK ASSOCIATED WITH SUBMITTAL MUST BE COMPLETED WITHIN 120 DAYS FROM APPROVAL DATE.
- SUPPLYING YOUR EMAIL ADDRESS BECOMES A RECORD OF THE ASSOCIATION AND MAY BE USED FOR FUTURE ASSOCIATION NOTIFICATIONS.

*ALL CONTACT DETAILS MUST BE COMPLETED*

**OWNER'S NAME:** \_\_\_\_\_ **PHONE NUMBERS:** (HOME) \_\_\_\_\_

**PROPERTY ADDRESS:** \_\_\_\_\_ (WORK) \_\_\_\_\_

\_\_\_\_\_ (CELLULAR) \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_ (FAX) \_\_\_\_\_

\_\_\_\_\_ (E-MAIL) \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTRACTOR NAME:** \_\_\_\_\_ **PHONE NUMBER:** \_\_\_\_\_

**DESCRIPTION OF WORK TO BE DONE:** \_\_\_\_\_ **PERMIT NUMBER:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**TYPE OF MATERIALS TO BE USED:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**COLOR(S) TO BE USED:** \_\_\_\_\_

\_\_\_\_\_

**DIMENSIONS OF STRUCTURE (HEIGHT, WIDTH ETC.) MUST BE INCLUDED IN THE ATTACHED PLANS:** \_\_\_\_\_

**ADDITIONAL INFORMATION:** \_\_\_\_\_

\_\_\_\_\_

OFFICE USE ONLY:

DESIGN REVIEW FEE PAID \$ \_\_\_\_\_ INITIAL: \_\_\_\_\_

STAMP: \_\_\_\_\_

DENIAL OR STIPULATIONS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Design Review Fees as of March 1st, 2016

### RESIDENTIAL

AMOUNT

#### <sup>(1)</sup> CUSTOM & SEMI-CUSTOM HOME PLANS

Home Plans .....	\$950.00
Front Yard Landscaping .....	\$150.00
(2) Rear Yard Landscaping (View Lots Only).....	\$150.00
Front & Rear Yard Landscaping Submitted Together .....	\$250.00
(2)Swimming Pool/Spa (View Lots).....	\$150.00
(2)Swimming Pool/Spa (Non-View Lots) .....	\$100.00

### NON-CUSTOM HOME PLANS

Home Plans .....	\$500.00
Front Yard Landscaping .....	\$75.00
(2)Rear Yard Landscaping (View Lots Only).....	\$100.00
Front & Rear Yard Landscaping Submitted Together.....	\$125.00
(2)Swimming Pool/Spa (View Lots).....	\$100.00
(2)Swimming Pool/Spa (Non-View Lots).....	\$75.00

### EXAMPLES OF OTHER RESIDENTIAL SUBMITTALS

Awnings.....	\$50.00
Boat Dock.....	\$50.00
Doors (Security, French, Etc.).....	\$50.00
Equipment Screening Wall .....	\$50.00
Fencing of any type .....	\$50.00
American Flagpole and Display Brackets .....	\$0.00
Gates (single or double).....	\$50.00
Gazebo, Ramada and Shade Structure.....	\$75.00
Garage Doors .....	\$50.00
Exterior Lighting .....	\$25.00
Painting .....	\$50.00
Patio Addition .....	\$150.00
Play Structure.....	\$50.00
Room Addition, Garage Addition and Accessory Structure .....	\$350.00
Satellite Dish (Antenna).....	\$ 0.00
Sidewalk .....	\$50.00
Solar Device.....	\$200.00
Solar Tubes.....	\$50.00
Storage Shed .....	\$50.00
Stone Application .....	\$50.00
Trampoline Installation.....	\$50.00
Window Screens .....	\$50.00

### NON-RESIDENTIAL & MULTI-FAMILY PROJECTS

Building or Site Modification .....	Fee Dependent on Complexity
Commercial.....	\$950.00 - 4,500.00
Condominium.....	\$950.00 - 4,500.00
Employment .....	\$950.00 - 4,500.00
Multi-Family.....	\$950.00 - 4,500.00
Office .....	\$950.00 - 4,500.00
Miscellaneous Other .....	\$350.00
Temporary Signage.....	\$175.00

### NOTES/OTHER POTENTIAL ADJUSTMENTS

<sup>(1)</sup> Include subdivisions such as Crown Point, Embarcadero, Enclave/Retreat, The Island, Santorini Shores & Vistas.

<sup>(2)</sup> View Lots are those that back up to lakes, common areas, golf courses, etc. and can be seen by the public or is Visible from neighboring property.

- Review of civil, landscape and architectural plan is included in fee.
- Review fees of sub-association documents are not included and will be billed separately based on review time necessary.
- Plans requiring in excess of two reviews will be charged a minimum of \$100 or 50% of the original Design Review fee, whichever is greater for each additional ODRB review.
- The above are minimum fees and may be increased due to the complexity of a submittal.
- If requested to resubmit for any reason, you must do so within 30 days to avoid additional submittal fees.

